

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**October 26, 2026**

**6:00 PM**

**AGENDA**

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular Meeting of October 12, 2026
- 4. PRESENTATIONS:**
  - a. Mechanicsburg Area Meals on Wheels (MAMOW) – Dave Shiner, President
  - b. Neighborhood Dispute Settlement (NDS) – Edward Savage, Board Member
  - c. Employee Service Awards – President Caron
    1. Part-Time Awards for 2,500 – 10,000 hours of service.
    2. Full-Time Awards for 5-20 years of service.
    3. Award for 25 years of service: Motion to adopt **RESOLUTION 2026-R-33**, recognizing Captain Dougls L. Foltz, for 25 years of service with the Lower Allen Township Police Department.
- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.
- 6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept a motion to approve the items on the Consent Agenda, which are listed as follows:

  - a. Monthly Director Reports for Community & Economic Development, Public Works, Public Safety and Finance for September 2026.
  - b. Tax Collector's Monthly Report for September 2026.

- c. Check Register of October 16, 2026, in the amount of \$153,938.78.
- d. Check Register of October 23, 2026, in the amount of \$112,697.47.
- e. Credit Card Register for October 10, 2026, in the amount of \$10,339.31.
- f. Manual Check Register of October 12, 2026, to Duke's Riverside Bar and Grille for an employee engagement event, in the amount of \$480.00.
- g. Adopting **RESOLUTION 2026-R-34**, authorizing the disposition of specific records in accordance with the Pennsylvania Municipal Records Manual.

## **7. PRESIDENT CARON**

- a. Accept a motion to approve a manual Check Register of October 19, 2026, to Eckert, Seamans, Cherin & Mellott for legal services, in the amount of \$1,025.00.

## **8. HUMAN RESOURCES**

- a. Discussion and possible action: Approving the completion of the probationary period and granting regular full-time status to Robert Kuzniar, EMT/PSO in the Public Safety Department, effective September 22, 2026.
- b. Discussion and possible action: Adopting **RESOLUTION 2026-R-35**, hiring Kelson Bowman as a Police Officer, effective October 27, 2026, at the academy rate. This is a budgeted position.
- c. Discussion and possible action: Adopting **RESOLUTION 2026-R-36**, hiring Kaitlin McLaughlin as a full-time Paramedic, in the Emergency Medical Services (EMS) Department, effective November 2, 2026. This is a budgeted position.
- d. Discussion and possible action: Accepting the resignation of Richard Dillon, Highway Operations Supervisor in the Public Works Department, effective November 5, 2026.

## **9. PUBLIC SAFETY**

### **a. EMS**

- 1. Discussion and possible action: Authorizing staff to enter into an agreement with Stryker, a COSTARS vendor, for Emergency Medical Services (EMS) Department equipment based upon the Board's selection of either (1) a lease-only option, or (2) a lease-to-purchase option; or (3) authorizing a direct purchase appropriated from the 2027 EMS capital budget.

## **10. COMMUNITY AND ECONOMIC DEVELOPMENT**

- a. Update: Zoning Hearing Board (ZHB) dockets.
  - 1. Discussion and possible action: Authorizing Solicitor Miner to attend the November 19, 2026, ZHB meeting with respect to a proposed variance.
- b. Discussion and possible action: Approving Financial Security Reduction Request No. 2 in the amount of \$16,674.50 (from \$16,674.50 to \$0.00) for SLD #2022-04 Kindt Properties, LLC Preliminary/Final Subdivision and Land Development Plan.
- c. Discussion and possible action: Considering the request from the West Shore School District's letter dated October 15, 2026, regarding the Allen Middle School Project.
- d. Discussion: New Cumberland Borough Comprehensive Plan.

## **11. PUBLIC WORKS**

- a. Discussion and possible action: Authorizing payment to Stephenson Equipment Inc, a COSTARS vendor, for the purchase of a Bandit Chipper in the amount of \$815,996.00. This is a budgeted item, appropriated from the Sanitation Fund.
- b. Discussion and possible action: Authorizing staff to purchase spare parts for routine maintenance for the yard waste grinder in the amount of \$5,464.25, appropriated from the Sanitation Fund.
- c. Discussion and possible action: Authorizing staff to purchase a new tire changer/balance machine for the Fleet Maintenance Department in the amount of \$9,999.00.
- d. Discussion and possible action: Authorizing staff to advertise proposed **ORDINANCE 2026-05**, updating Chapter 209 of the Township Code, Vehicles and Traffic, known as the Traffic Control Device Ordinance.

## **12. FINANCE**

- a. Discussion and possible action: Approving the final draft of the 2027 Fee Schedule and authorizing staff to prepare the 2027 Fee Schedule Resolution.
- b. Discussion and possible action: Approving the 2027 Budget and authorizing staff to advertise the 2027 Budget for the required 30-day public inspection period.

## **13. MANAGER**

- a. No agenda items.

#### **14. COMMISSIONERS REPORTS**

#### **15. UPCOMING MEETINGS:**

- Budget Workshop, Monday, November 2, 2026, at 6:00 PM (*If needed*)
- Regular Meeting, Monday, November 9, 2026, at 6:00 PM
- Regular Meeting, Monday, November 23, 2026, at 6:00 PM

#### **16. EXECUTIVE SESSION**

- a. Personnel matters: (1) potential appointments, and (2) health insurance benefits.
- b. Public safety matters.
- c. Potential Litigation.

#### **17. ADJOURN**